

Because there were a few programme 'clashes' last season, we've taken the step of operating a new web-based, centralized and co-ordinated calendar. A side-benefit of this is that it can be made to show in one place everything that we do, the 100+ events you can see at [www.beaconcc.co.uk/programme.htm](http://www.beaconcc.co.uk/programme.htm)

So, gone is the dry, sometimes-slow-to-be-updated programme list. Because all special interest group leaders have access to enter and modify their own events, and because they have been told to be meticulous in this respect, you can be confident that what you see on that screen is what is going to happen!

Each event has a range of detail associated with it, like time/date (obviously!), venue, presenters' website link, details of the event, etc., etc.. On a PC screen, if you hover your mouse over an event, you get a synopsis of the detail. Click the event to get the full low-down.

You can choose the view (week, 12 week, month, full list) that suits your need, using the selector top-right of the calendar. Narrow your selection of events by clicking on the 'eye' on the right of each coloured filter bar on the left - this will hide all other group details. You can add other groups into the view mix by clicking on the middle of another group colour bar, and you can return to the 'all groups' view by clicking the originally-chosen 'eye' again. You can select any, some or all of the group activities that interest you and print the view you have of them, by clicking the menu icon to the right of the view selector and selecting 'print'.

It's pretty simple to operate - take a look and play around with it to get a feel. If you have any questions regarding it, post a reply on the forum or email [webmaster@beaconcc.co.uk](mailto:webmaster@beaconcc.co.uk)

There's more....

### **NOTIFICATIONS OF PROGRAMME CHANGES!!!**

If you go to the calendar on the website you can configure the system to send you an email when there is a change to an event or group of events. To do this, click the menu icon to the right of the view selectors, and choose 'notifications'. On the 'email' tab (ignore the 'slack' tab - we don't use that), enter the email address you wish to use for notifications and then define when, for what, and why you'd like to be notified. Simple! And sooo useful because you can forget about checking the website for changes - it will let you know.

And yet more....

### **SMARTPHONE APP!!!**

The calendar we use is by TEAMUP and there's an app to allow you to use it efficiently on your smartphone or tablet, iOS or Android. Search in your app store/shop for "Teamup calendar" by Teamup AG. It's free to install and when you run it, it will ask you for a key, so enter

ks6k6qv8rkzhv47u4i

which will give you the same read-only view of the calendar that you get on the website, only it's optimised for your small screen.

When used on a portable device the calendar is downloaded when it changes, which means that you can use it off-line - remembering, of course, that you will be looking at the last 'live' view that was available when you were on-line.

[Note for Special Interest Group leaders: if you enter the key that you were sent specifically so that you could edit your group's calendar on the Teamup website, you will be able to edit your calendar section using your phone/tablet.]